

**STATE PLAN FOR  
INDEPENDENT LIVING  
(SPIL)**

Rehabilitation Act of 1973, as Amended, Chapter 1,

Title VII

**PART B - INDEPENDENT LIVING SERVICES**

State:

North Carolina

FISCAL YEARS:

2021-2023

**Effective Date: October 1, 2020**

**Amended March 31, 2023**

**SPIIL Extension 2023-2024**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number (OMB 0985-0044). Public reporting burden for this collection of information is estimated to average 240 hours per response, including time for gathering and maintaining the data needed and completing and reviewing the collection of information. The obligation to respond to this collection is required to receive financial assistance (Title VII of the Rehabilitation Act of 1973, as amended).

## **Executive Summary**

The purpose of a State Plan for Independent Living (SPIL) is to identify goals, objectives and activities planned by the Governor-appointed North Carolina State Independent Living Council (NCSILC) that will reflect the State's commitment to improve independent living for people with disabilities. This 3-year plan also specifies a budget and outlines which entities within the state will be responsible for fulfilling the goals.

The SPIL must be created by the Centers for Independent Living (NC CILs) in collaboration with NCSILC. In North Carolina there are seven NC CILs whose Executive Directors have worked with stakeholders for over a year to determine what actions can be taken to improve the lives of North Carolinians with disabilities. Over the next three years (October 2020 – September 2023) the NC CILs will perform most of the activities in order to meet the SPIL goals. NCSILC will perform some of the activities; as well as monitor, review and evaluate the progress of the plan.

### Goals in the 2021-2023 -2024 SPIL

- 1 - NC CILs will provide quality services, as needed, to people with disabilities.
- 2 - North Carolinians with disabilities of all ages will be prepared for emergency situations.
- 3 - North Carolinians with disabilities of all ages will have access to increased independent living options.
- 4 - NCSILC will be effective and efficient.

### These goals will be met through the following objectives

- 1.1 - NC CIL network is strong.
- 1.2 - NC CILs staff/board members will receive training on independent living issues - including, but not limited to, best practices of provision of core services (advocacy, independent living skills, peer support, information & referral, and community integration); non-profit governance; outreach to underserved populations; and increasing accessible, affordable housing.
- 1.3 – NC CILs will provide core services to individuals with disabilities of all ages who live in their service areas.
- 2.1 – NCSILC will ensure access to disability-specific planning and preparedness resources.
- 3.1 - NCSILC's website will be a resource for information for people with disabilities of all ages and those who have questions/concerns about serving people with disabilities.
- 3.2 – NCSILC will address the need for affordable, accessible housing.
- 3.3 - Youth with disabilities in NC will have opportunities to improve their leadership abilities.
- 4.1 -NCSILC members will demonstrate knowledge of NC CILs and IL philosophy, comply with attendance requirements, and participate in online training.
- 4.2 - NCSILC nonprofit office will coordinate NCSILC-related activities.
- 4.3 - NCSILC will be properly recognized within state government.
- 4.4 - NCSILC will ensure economic stability of NCSILC and NC CILs.

Activities, outcomes and indicators to attain these objectives are included in this document.

The funding for completion of these goals comes from the Workforce Innovations and Opportunities Act (WIOA); Title VII Part B; and from Innovations and Expansion (I&E) funds distributed through North Carolina Division of Vocational Rehabilitation Services (NCDVRS). NCSILC may raise additional funds for some of the activities, as identified in the document. Both the Part B and the I&E funds will be dispersed by NCDVRS.

## **Section 1: Goals, Objectives and Activities**

### 1.1 Mission:

The mission of the Independent Living Network of North Carolina (ILNNC) is:

“To support the independence of people with disabilities through consumer empowerment and community education.”

The mission of the North Carolina Statewide Independent Living Council (NCSILC) is:

“To promote a philosophy of independent living, including a philosophy of consumer control, peer support, self-help, self-determination, equal access and individual & systems advocacy, in order to maximize opportunities for individuals with disabilities and the integration and full inclusion of individuals with disabilities into the mainstream of society.”

### 1.2 Goals:

*Goals of the IL Network for the three-year period of the plan.*

Goal #1 NC CILs provide quality services, as needed, to people with disabilities.

Goal #2 NC individuals with disabilities of all ages will be prepared for emergency situations.

Goal #3 I North Carolinians with disabilities of all ages will have access to increased independent living options.

Goal #4 NCSILC will be effective and efficient.

### 1.3 Objectives

*Objectives for the three-year period of the plan – including geographic scope, desired outcomes, target dates, and indicators. Including compatibility with the purpose of Title VII, Chapter 1.*

#### **Goal #1 NC CILs provide quality services, as needed, to people with disabilities**

Objective 1.1 NC CIL network is strong.

Activity 1.1.1: A representative from each NC CIL, both Part B and Part C, will attend 75% of the regularly scheduled quarterly NCSILC meetings, as verified by sign-in sheets.

Activity 1.1.2: NC CIL representatives will meet in person at least once annually in a multi-day retreat to focus on network building and consistency in services and reporting. Verification will be by records kept and reports given at NCSILC meeting following each retreat.

Objective 1.2 NC CILs staff/board members will receive training on IL issues, including, but not limited to, best practices of provision of core services; non-profit governance; outreach to underserved populations; and increasing accessible, affordable housing.

Activity 1.2.1: NC CILs staff/board members will attend at least one conference annually, such as but not limited to, National Council on Independent Living (NCIL), Association of Programs for Rural Independent Living (APRIL), SouthEastern Center Directors Association (SECDA), National ADA Symposium, and/or Disability Rights NC, as verified by program and expense reports submitted by each NC CIL.

Objective 1.3 NC CILs will provide core services to individuals with disabilities of all ages who live in their service areas.

Activity 1.3.1: Each NC CIL will present at least one workshop/talk to external entities regarding its services, proper interactions with people with disabilities, and/or compliance with state/federal laws affecting people with disabilities - as verified by the program and expense report from the NC CIL for a statewide total of a minimum of eight workshops/talks per year.

Activity 1.3.2: Each NC CIL will maintain information on its website about its services and issues relevant to people with disabilities in its service area. NCSILC's goal committee will verify that the activity has been met.

Activity 1.3.3: As per each NC CILs Service Delivery definitions, NC CILs will provide, statewide, a minimum of:

- 1,000 units of Information and Referrals
- 24 advocacy and self-advocacy activities
- 24 peer support activities
- 24 independent living skills training activities
- 24 community integration activities
- 8 youth transition activities

Activity 1.3.4: Each NC CIL will perform an annual consumer satisfaction survey. The survey will include five common questions across all NC CILs and verified by the report from the NC CIL to the NCSILC through the program and expense reports.

Activity 1.3.5: Each NC CIL will submit its annual federal report to the Designated State Entity (DSE) and NCSILC which as verified by the DSE and the NCSILC ED/Chair.

**Goal #2 NC individuals with disabilities of all ages will be prepared for emergency situations**

Objective 2.1: NCSILC will ensure access to disability-specific planning & preparedness resources

Activity 2.1.1: Each NC CIL's website will include emergency preparedness information for use by people with disabilities and other service providers to provide information about being prepared in a disaster. The NCSILC's goal committee will verify that the activity has been met.

Activity 2.1.2: NC CILs will collaborate with federal, state and local agencies to coordinate, provide information, and conduct a minimum of seven outreach efforts regarding emergency preparedness, as verified by program and expense reports.

Activity 2.1.3: NC CILs will ensure that the state's emergency preparedness plan is inclusive of people with disabilities by reviewing the emergency plan and making suggested changes as needed, as verified by program and expense reports and a copy of the emergency preparedness plan.

Activity 2.1.4: NC CILs will ensure that emergency preparedness plans in their local communities are inclusive of people with disabilities, including those residing in congregate living environments whether they are there by choice or by force, by reviewing each emergency plan and making suggested changes as needed, as verified by program and expense reports and a copy of each community's emergency preparedness plan.

Activity 2.1.5 – NC CILs will ensure that staff members who interface with consumers are trained on emergency preparedness, as verified by program and expense reports.

Activity 2.1.6 – NC CILs will provide information and training to consumers on emergency preparedness, as verified by program and expense reports.

**Goal #3 Individuals with disabilities of all ages will have access to increased independent living options**

Objective 3.1 NCSILC's website will be a resource for information for people with disabilities of all ages and those who have questions/concerns about serving people with disabilities.

Activity 3.1.1: NCSILC will design a website and maintain a Social media presence (i.e. Facebook, Twitter, Instagram, blogging) about:

- Independent Living programs
- Information on NCSILC initiatives outlined in the state plan
- Information about NC CILs
- A list of organizations and agencies that conduct activities that impact affordable, accessible housing
- Information about ABLE accounts and financial stability

The NCSILC's goal committee will verify that each activity has been met.

Objective 3.2 NCSILC will address the need for affordable, accessible housing.

Activity 3.2.1.1 In year 1, at each NCSILC meeting, there will be a speaker specific to barriers to affordable, accessible housing in NC, as verified by NCSILC meeting agendas and meetings. Speakers will represent:

- Universal Design Institute
- Human Rights Commission
- NC Low Income Housing Coalition (aka NC Housing Coalition)
- One other entity identified by NCSILC Executive Committee

Activity 3.2.1.2: In year 2, create an NCSILC workgroup to research and recommend activities that can increase access to affordable, accessible housing in NC, as verified by NCSILC meeting minutes and workgroup reports on the status of research and by the end of year 2 recommended activities.

Activity Year 3.2.1.3: In year 3, implement activities recommended through Activity 3.2.1.2., as verified by NCSILC meeting agendas and minutes.

Objective 3.3 Youth with disabilities in NC will have opportunities to improve their leadership abilities.

Activity 3.3.1.1: In year 1 NCSILC will create a workgroup to research and recommend an effective and realistic event to be held in year 3 of the SPIL which will meet Objective 3.3, as verified by the workgroup's report in NCSILC meeting minutes.

Activity 3.3.1.2: In year 1, NCSILC will perform resource development activities to raise funds earmarked for a youth leadership event to be held in year 3 of the SPIL, as verified by activities reported in the minutes of each NCSILC meeting.

Activity 3.3.2 In year 2, NCSILC will perform resource development activities to raise funds earmarked for the youth leadership event to be held in year 3 of the SPIL, as verified by activities reported in the minutes of each NCSILC meeting.

Activity 3.3.3.1: NCSILC will perform resource development activities to raise funds earmarked for the youth leadership event to be held in year 3 and 4.

Activity 3.3.3.2: NCSILC will hold a youth leadership event that is realistic and affordable based on funds raised in the three years.

#### **Goal 4 - NCSILC will be effective and efficient**

Objective 4.1: NCSILC members will demonstrate knowledge of NC CILs and IL philosophy, comply with attendance requirements and participate in online training.

Activity 4.1.1: NCSILC will provide ongoing orientation and training to NCSILC members. Training topics will include, but not be limited to, IL Philosophy; Roles and Responsibilities of NCSILCs; best practices for writing the State Plan for Independent Living (SPIL), as verified by agendas of the training sessions and pre-post evaluations for each session.

Activity 4.1.2: Each NCSILC member will receive national training by participating in at least one workshop per year in person, or via electronic workshop by ILRU, as verified by certification or report to the Chair/ED of NCSILC upon completion of each workshop.

Objective 4.2: NCSILC nonprofit office will coordinate NCSILC-related activities.

Activity 4.2.1: NCSILC will hold four public meetings each year, one in each fiscal quarter, in accordance with the bylaws, as verified by program and expense reports and sign-in sheets.

Activity 4.2.2: NCSILC will create job descriptions for NCSILC staff and executive committee members, as verified by minutes of NCSILC meetings and the inclusion of job descriptions in the Policies and Procedures Manual.

Activity 4.2.3: NCSILC will annually review its bylaws to ensure compliance with federal regulations, and amend as necessary, as verified by minutes of NCSILC meetings.

Activity 4.2.4: NCSILC will submit its annual federal compliance report on time, confirming it meets the standards and indicators as required by WIOA, as verified by the "successful submission" email from OILP and forwarded in an email to all members of NCSILC.

Activity 4.2.5: NCSILC will convene an annual joint meeting of NCSILC and NC CILs Boards to discuss issues, opportunities and challenges, provide Board training, determine strategies for Board advocacy and other relevant topics, as verified by minutes of NCSILC meetings and NC CIL program and expense reports.

Objective 4.3: NCSILC will be properly recognized within state government

Activity 4.3.1: NCSILC staff/Executive Committee will work with the Governor to ensure he/she issues and maintains a properly-worded executive order recognizing NCSILC, as verified by inclusion of the executive order in NCSILC Policies and Procedures Manual.

Objective 4.4: NCSILC will ensure economic stability of NCSILC and NC CILs

Activity 4.4.1: NCSILC will annually educate at least three state Legislators (following NCSILC's bylaws and policies & procedures) regarding NC CILs and the services they provide, as verified by program and expense report. If the NCSILC member's visit to a Legislator is financially supported by any federal funds (including Part B funds,) the conversation will be limited to information about NC CILs. If the NCSILC member's visit to a Legislator is financially supported by non-federal funds, the conversation will include encouragement for the General Assembly to consider funding NC CILs with state funds, as verified by NCSILC meeting minutes documenting members' reports.

Activity 4.4.2: NCSILC will explore opportunities for resource development activities to obtain funding from sources other than Title VII Part B, Title VII Part C, and I&E funds, as verified by NCSILC meeting minutes documenting resource development activities investigated and the results. The NCSILC will maintain a current North Carolina Solicitation License from the NC Secretary of State.

Activity 4.4.3: NCSILC will ensure an annual 990 is performed. The result will be provided to all members of NCSILC and made available to the public through NCSILC's website.

Objectives for the ~~three-year~~ four-year period of the plan – including geographic scope, desired outcomes, target dates, and indicators. Including compatibility with the purpose of Title VII, Chapter 1.

All goals and objectives listed below are statewide.

<b>Goals</b>	<b>Objectives</b>	<b>Desired Outcomes</b>	<b>Target Date</b>	<b>Indicators</b>
<b>Goal 1</b>				
NC CILs will provide quality services, as needed, to people with disabilities.	Objective 1.1 NC CIL network is strong.	CILs in NC have consistent policies and procedures and each CIL is aware of services provided by the other CILs.	Year <del>3</del> 4, Quarter 4	*# of NCSILC meetings attended by NC CIL EDs; *# of Network retreats and attendance by NC CIL EDs
Same as above	Objective 1.2 NC CILs staff/board members will receive training on independent living issues - including, but not limited to, best practices of provision of core services (advocacy, independent living skills, peer support, information & referral, and community integration); non-profit governance; outreach to underserved populations; and increasing accessible, affordable housing.	Quality programs are established for people with disabilities in the counties covered by a CIL.	Year <del>3</del> 4 Quarter 4	*# of conferences attended by NC CILs' staff/board members
Same as above	Objective 1.3 NC CILs will provide core services to individuals with disabilities of all ages who live in their service areas.	People with disabilities in the counties served by a CIL have access to core IL services.	Year <del>3</del> 4, Quarter 1	*# of workshops/talks provided to external entities by NC CILs; *# resources listed NC CILs' websites
<b>Goal 2</b>				
North Carolinians with disabilities of all ages will be prepared for emergency situations.	Objective 2.1 NCSILC will ensure access to disability-specific planning and preparedness resources.	All North Carolinians with disabilities have access to emergency preparedness information, including resources, and that local emergency preparedness plans in counties served	Year <del>3</del> 4, Quarter 4	*# of resources listed on NCSILC website; *# of activities reported in NC CILs' P&Es; *# of state and local emergency preparedness plans that include people with disabilities



		by a CIL includes people with disabilities.		
<b>Goal 3</b>				
North Carolinians with disabilities of all ages will have access to increased independent living options.	Objective 3.1 NCSILC's website will be a resource for information for people with disabilities of all ages and those who have questions/concerns about serving people with disabilities.	Independent living information is available to North Carolinians with disabilities through a variety of social platforms.	Year 3 and 4, Quarter 4	*# social platforms maintained by NCSILC; *# posts on each social platform
Same as above	Objective 3.2 NCSILC will address the need for affordable, accessible housing.	NCSILC has a plan to address the lack of affordable, accessible housing in for North Carolinians with disabilities.	Year 3 4, Quarter 4	*# presentations during first year of SPIL as outlined in activities; *# subcommittee meetings; *Written plan to address housing issues
Same as above	Objective 3.3 Youth with disabilities in NC will have opportunities to improve their leadership abilities.	Youth with disabilities are given the chance to learn about leadership, advocacy, IL philosophy and other skills identified by the NCSILC workgroup.	Year 3 4, Quarter 4	*# meetings by subcommittee; *# resource development activities undertaken compared to # successful; *Amount of funds raised for youth event, if applicable; *# participants in youth event, if applicable
<b>Goal 4</b>				
NCSILC will be effective and efficient.	Objective 4.1 NCSILC members will demonstrate knowledge of NC CILs and IL philosophy, comply with attendance requirements, and participate in online training.	Each NCSILC member is qualified to serve in accordance with expectations outlined in WIOA.	Year 3 and 4 Quarter 4	*# NCSILC members who participate in orientation and training; *% NCSILC members who improved knowledge via pre and post testing; *# NCSILC members who take at least one ILRU course each year

Same as above	Objective 4.2 NCSILC nonprofit office will coordinate NCSILC-related activities.	NCSILC adheres to its bylaws and the requirements of WIOA.	Year 3 and 4, Quarter 4	*# of NCSILC meetings held each year; *Job descriptions for NCSILC staff and executive committee members; *# subcommittee meetings re: review of bylaws; *On-time submission of annual PPR; *# of NC CIL staff/board members who participate in annual IL summit
Same as above	Objective 4.3 NCSILC will be properly recognized within state government.	NCSILC has standing with state government to properly execute its statutory responsibilities.	Year 1 Quarter 4	*Executive order properly-worded and maintained
Same as above	Objective 4.4 NCSILC will ensure economic stability of NCSILC and NC CILs.	Each NC CIL is fiscally supported in order to continue its mission in its service area.	Year 3 4 Quarter 4	*# state legislators made aware of CILs by NCSILC members; *Amount of Part B and other dollars provided to NC CILs by actions of NC SILC; *Annual solicitation license maintained

## 1.4 Evaluation

Methods and processes the SILC will use to evaluate the effectiveness of the SPIL including timelines and evaluation of satisfaction of individuals with disabilities.

<b>Timeline</b>	<b>Goals (copy from section 1.2 above)</b>	<b>Objectives (copy from section 1.3 above)</b>	<b>Data to be collected</b>	<b>Data collection method</b>	<b>Organization primarily responsible for data collection</b>
Throughout three-year period	Goal #1 NC CILs provide quality services, as needed, to people with disabilities	Objective 1.1 The NC CIL network is strong.  Objective 1.2 NC CILs staff/board members will receive training on IL issues,  Objective 1.3 NC CILs will provide core services to individuals with disabilities of all ages who live in their service areas	1.1.1 NC CIL representation at each NCSILC meeting  1.1.2 NC CIL representation at annual network retreat  1.2.1 NC CILs staff/board members will attend at least one conference annually  1.3.1 NC CILs present workshops/talks to external entities  1.3.2 NC CILs will maintain information on their websites about services and issues relevant to people with disabilities in their service area.  1.3.3. NC CILs will provide Information and Referrals; advocacy and self- advocacy; peer support; independent living skills training; community integration; and youth transition	Sign-in sheets  Each NC CIL's P&E report  Each NC CIL's P&E report  Each NC CIL's P&E report  Each NC CIL's website  Each NC CIL's P&E report	<ul style="list-style-type: none"> <li>○ NC CIL</li> <li>○ NCSILC</li>   <li>○ NC CIL</li> <li>○ NCSILC</li> <li>○ DSE</li>   <li>○ NC CILs</li> <li>○ NCSILC</li> <li>○ DSE</li>   <li>○ NC CILs</li> <li>○ NCSILC</li> <li>○ DSE</li> </ul>

			<p>1.3.4 NC CILs will perform annual consumer satisfaction surveys.</p>	Each NC CIL's P&E report	<ul style="list-style-type: none"> <li>○ NC CILs</li> <li>○ NCSILC</li> <li>○ DSE</li> </ul>
			<p>1.3.5 NCCILs will submit their annual federal reports to the DSE and NCSILC.</p>	NCSILC minutes	<ul style="list-style-type: none"> <li>○ NC CILs</li> <li>○ NCSILC</li> </ul>
	Goal #2 NC individuals with disabilities of all ages will be prepared for emergency situations	Objective 2.1: NCSILC will ensure access to disability-specific planning & preparedness resources	<p>2.1.1 : Each NC CIL's website will include emergency preparedness information for use by people with disabilities and other service providers</p>	Each NC CIL's website	<ul style="list-style-type: none"> <li>○ NC CILs</li> <li>○ NCSILC</li> <li>○ DSE</li> </ul>
			<p>2.1.2 : NC CILs will collaborate with federal, state and local agencies to coordinate, educate, and conduct a minimum of seven outreach efforts regarding emergency preparedness</p>	Each NC CIL's P&E report	<ul style="list-style-type: none"> <li>○ NC CILs</li> <li>○ NCSILC</li> <li>○ DSE</li> </ul>
			<p>2.1.3 : The NC CIL Network will ensure that the state's emergency preparedness plan is inclusive of people with disabilities by reviewing the emergency plan and making suggested changes as needed,</p>	Each NC CIL's P&E report and a copy of the emergency preparedness plans worked on	<ul style="list-style-type: none"> <li>○ NC CILs</li> <li>○ NCSILC</li> <li>○ DSE</li> </ul>

			<p>2.1.4 : NC CILs will ensure that emergency preparedness plans in their local communities are inclusive of people with disabilities by reviewing each emergency plan and making suggested changes as needed</p>	<p>Each NC CIL's P&amp;E report and a copy of each emergency preparedness plans worked on</p>	<ul style="list-style-type: none"> <li>○ NC CILs</li> <li>○ NCSILC</li> <li>○ DSE</li> </ul>
			<p>2.1.5 : NC CILs will ensure that staff members who interface with consumers are trained on emergency preparedness</p>	<p>Each NCCIL's P&amp;E report</p>	<ul style="list-style-type: none"> <li>○ NC CILs</li> <li>○ NCSILC</li> <li>○ DSE</li> </ul>
			<p>2.1.6 : NC CILs will provide information and training to consumers on emergency preparedness,</p>	<p>Each NC CIL's P&amp;E report</p>	<ul style="list-style-type: none"> <li>○ NC CILs</li> <li>○ NCSILC</li> <li>○ DSE</li> </ul>
	<p>Goal #3 Individuals with disabilities of all ages will have access to increased independent living options</p>	<p>Objective 3.1 NCSILC's website will be a resource for information for people with disabilities of all ages</p>	<p>3.1.1 : NCSILC will design a website and maintain a Social media presence</p>	<p>NCSILC's website and other social media platforms</p>	<ul style="list-style-type: none"> <li>○ NCSILC</li> <li>○ DSE</li> </ul>
		<p>Objective 3.2 NCSILC will address the need for affordable, accessible housing</p>	<p>3.2.1.1 : In year 1 at each NCSILC meeting, there will be a speaker specific to barriers to affordable, accessible housing in NC</p>	<p>NCSILC meeting agendas and meetings</p>	<ul style="list-style-type: none"> <li>○ NCSILC</li> <li>○ DSE</li> </ul>

			3.2.1.2 : In year 2, create an NCSILC workgroup to research and recommend activities that can increase access to affordable, accessible housing in NC	NCSILC meeting agendas and meetings	<ul style="list-style-type: none"> <li>○ NCSILC</li> <li>○ DSE</li> </ul>
			3.2.1.3 : In year 3, implement activities recommended by workgroup	NCSILC meeting agendas and minutes	<ul style="list-style-type: none"> <li>○ NCSILC</li> <li>○ DSE</li> </ul>
		Objective 3.3 Youth with disabilities in NC will have opportunities to improve their leadership abilities	3.3.1.1 : In year 1, create an NCSILC workgroup to research and recommend an effective and realistic event to be held in year 3 of the SPIL which will meet Objective 3.3	NCSILC meeting minutes	<ul style="list-style-type: none"> <li>○ NCSILC</li> <li>○ DSE</li> </ul>
			3.3.1.2 : In year 1, perform resource development activities to raise funds earmarked for a youth leadership event to be held in year 3 of the SPIL	NCSILC meeting minutes	<ul style="list-style-type: none"> <li>○ NCSILC</li> <li>○ DSE</li> </ul>
			3.3.2: In year 2, perform resource development activities to raise funds earmarked for the youth leadership event to be held in year 3 of the SPIL	NCSILC meeting minutes	<ul style="list-style-type: none"> <li>○ NCSILC</li> <li>○ DSE</li> </ul>

	<p>Goal 4 - NCSILC will be effective and efficient</p>	<p>Objective 4.1: NCSILC members demonstrate knowledge of NC CILs and IL philosophy; comply with attendance requirements; and participate in online training</p>	<p>3.3.3.1 : NCSILC will perform resource development activities to raise funds earmarked for the youth leadership event to be held in year 3</p> <p>3.3.3.2 : NCSILC will hold youth leadership event that is realistic and affordable based on funds raised under this SPIL.</p> <p>4.1.1 : NCSILC will provide ongoing orientation and training to NCSILC members.</p> <p>4.1.2 : Each NCSILC member will receive national training by participating in at least one workshop per year</p>	<p>NCSILC meeting minutes</p> <p>NCSILC meeting minutes</p> <p>NCSILC meeting minutes</p> <p>Certification or report to the Chair/ED of NCSILC upon completion of each workshop</p>	<ul style="list-style-type: none"> <li>○ NCSILC</li> <li>○ DSE</li>   <li>○ NCSILC</li> <li>○ DSE</li>   <li>○ NCSILC</li> <li>○ DSE</li>   <li>○ NCSILC</li> <li>○ DSE</li> </ul>
		<p>Objective 4.2: NCSILC nonprofit office will coordinate NCSILC-related activities</p>	<p>4.2.1 : NCSILC will hold four public meetings each year, one in each fiscal quarter</p> <p>4.2.2 : NCSILC will create job descriptions for NCSILC staff and executive committee members</p>	<p>NCSILC P&amp;E reports and sign in sheets</p> <p>NCSILC meeting minutes and written job descriptions in the Policies and Procedures Manual</p>	<ul style="list-style-type: none"> <li>○ NCSILC</li> <li>○ DSE</li>   <li>○ NCSILC</li> <li>○ DSE</li> </ul>

			4.2.3 : NCSILC will annually review bylaws to ensure compliance with federal regulations, and amend as necessary	NCSILC meeting minutes	<ul style="list-style-type: none"> <li>○ NCSILC</li> <li>○ DSE</li> </ul>
			4.2.4 : NCSILC will submit its annual federal compliance report on time, confirming it meets the standards and indicators as required by WIOA	NCSILC meeting minutes and email forwarded to all members	<ul style="list-style-type: none"> <li>○ NCSILC</li> <li>○ DSE</li> </ul>
			4.2.5 : NCSILC will convene an annual joint meeting of NCSILC and NC CIL Boards	NCSILC meeting minutes and each NC CIL's P&E reports.	<ul style="list-style-type: none"> <li>○ NCSILC</li> <li>○ DSE</li> </ul>
		Objective 4.3: NCSILC will be properly recognized within state government	4.3.1 : NCSILC staff/Executive Committee will work with the Governor to ensure a properly-worded executive order recognizing NCSILC	NCSILC meeting minutes and a copy of the executive order.	<ul style="list-style-type: none"> <li>○ NCSILC</li> <li>○ DSE</li> </ul>
		Objective 4.4: NCSILC will ensure economic stability of NCSILC and NC CILs	4.4.1 : NCSILC will annually educate at least 3 state Legislators	NCSILC meeting minutes and members' expense reports	<ul style="list-style-type: none"> <li>○ NCSILC</li> <li>○ DSE</li> </ul>
			4.4.2 : NCSILC will explore opportunities for resource development activities to obtain funding from sources other than Title VII Part B, Title VII Part C and I&E funds	NCSILC meeting minutes	<ul style="list-style-type: none"> <li>○ NCSILC</li> <li>○ DSE</li> </ul>



### 1.5 Financial Plan

Sources, uses of, and efforts to coordinate funding to be used to accomplish the Goals and Objectives. Process for grants/contracts, selection of grantees, and distribution of funds to facilitate effective operations and provision of services.

<b>Fiscal Year(s): 2020-2021</b>					
<b>Sources</b>	<b>Projected Funding Amounts and Uses</b>				
	NCSILC Resource Plan	IL Services	General NC CIL Operations	Other SPIL Activities	Retained by DSE for Administrative costs (applies only to Part B funding)
<b>Title VII Funds</b>					
Chapter 1, Part B		\$570,035			
Chapter 1, Part C			\$2,303,432		
<b>Other Federal Funds</b>					
Sec. 101(a)(18) of the Act (Innovation and Expansion)	\$199,000				
Social Security Reimbursement					
Other (CARES Act)			A maximum of \$2,226,511		
<b>Non-Federal Funds</b>					
State Funds					
Other (NCSILC resource development)				TBD	
Other (state match)		\$63,337			

<b>Fiscal Year(s): 2021-2022</b>					
<b>Sources</b>	<b>Projected Funding Amounts and Uses</b>				
	NCSILC Resource Plan	IL Services	General NC CIL Operations	Other SPIL Activities	Retained by DSE for Administrative costs (applies only to Part B funding)
<b>Title VII Funds</b>					
Chapter 1, Part B		\$570,035			
Chapter 1, Part C			\$2,303,432		
<b>Other Federal Funds</b>					
Sec. 101(a)(18) of the Act (Innovation and Expansion)	\$199,000				
Social Security Reimbursement					
Other					
<b>Non-Federal Funds</b>					
State Funds					
Other (NCSILC resource development)				TBD	
Other (State Match)		\$63,337			

<b>Fiscal Year(s): 2022-2023</b>					
<b>Sources</b>	<b>Projected Funding Amounts and Uses</b>				
	NCSILC Resource Plan	IL Services	General NC CIL Operations	Other SPIL Activities	Retained by DSE for Administrative costs (applies only to Part B funding)
<b>Title VII Funds</b>					
Chapter 1, Part B		\$570,035			
Chapter 1, Part C			\$2,303,432		
<b>Other Federal Funds</b>					
Sec. 101(a)(18) of the Act (Innovation and Expansion)	\$199,000				
Social Security Reimbursement					
Other					
<b>Non-Federal Funds</b>					
State Funds					
Other (NCSILC resource development)				TBD	
Other (State Match)		\$63,337			

<b>Fiscal Year(s): 2023-2024</b>					
<b>Sources</b>	<b>Projected Funding Amounts and Uses</b>				
	NCSILC Resource Plan	IL Services	General NC CIL Operations	Other SPIL Activities	Retained by DSE for Administrative costs (applies only to Part B funding)
<b>Title VII Funds</b>					
Chapter 1, Part B		\$570,035 \$578,353			
Chapter 1, Part C			\$2,303,432		
<b>Other Federal Funds</b>					
Sec. 101(a)(18) of the Act (Innovation and Expansion)	\$199,000				
Social Security Reimbursement					
Other					
<b>Non-Federal Funds</b>					
State Funds					
Other (NCSILC resource development)				TBD	
Other (State Match)		\$63,337 64,261			

Description of financial plan narrative.

The above Financial Table was developed based on information from Notices of Award for both Parts B and C, and negotiations within the IL Network, NCSILC, and the DSE. With no guarantee of increased funding from Notices of Award in years 2 and 3, those Financial Tables replicate year 1. Should either Parts B or C awards for NC increase in years 2 and/or 3, the funds will be identified and the tables updated through negotiations within the IL Network, NCSILC and the DSE. The DSE has expressed a willingness to negotiate an increase in I&E funds for year 2 based on availability and year 1 deliverables.

NCSILC Resource Plan (funds used to complete SPIL Goals 3.1, 3.2 and SPIL Goal 4) will be funded in year 1 by \$199,000 in I&E funds provided by the DSE. The DSE commits to providing I&E funding for years 2 and 3. The amount will be negotiated yearly subject to I&E contractual deliverables as specified in the Scope of Work with the DSE.

Independent living services will be funded by Part B funding to eight NCCILs (seven that also receive Part C funds and one supported only by Part B funds) PLUS the entire required state match to support activities in SPIL Goals 1 and 2.

**Year 1**

Part B funds = \$570,035

10% required state match = \$63,337

CARES Act funds = \$2,226,511

Total amount for independent living services = \$2,784,972

**Years 2 and 3**

Part B funds = or > \$570,035

10% required state match = or > \$63,337

Total amount for independent living services = or > \$558,461

General NC CIL Operations will be funded by Part C funding to seven NC CILs for a total of \$2,303,432.

Other SPIL Activities identified in Goal 3.3 will be funded through funds raised by NCSILC. The amount will be specified by the SPIL goal committee.

Part B funds per NC CIL

- 1) Legal name of NC CIL: Alliance of Disability Advocates  
Dba or acronym: ADA  
\$75767.00 (13.29 % of NC Part B allocation)
- 2) Legal name of NC CIL: disAbility Resource Center  
Dba or acronym: dRC  
\$153,143 (26.89% of NC Part B allocation)
- 3) Legal name of NC CIL: Mainstreaming Consultants, Inc.  
Dba or acronym: Disability Rights & Resources  
\$68,225.00 (11.97% of NC Part B allocation)
- 4) Legal name of NC CIL: Pathways for The Future, Inc.  
Dba or acronym: Disability Partners Asheville  
\$68,225.00 (11.97% of NC Part B allocation)
- 5) Legal name of NC CIL: Pathways for The Future, Inc.  
DBA or acronym: Disability Partners Sylva  
\$68,225.00 (11.97% of NC Part B allocation)
- 6) Legal name of NC CIL: The Adaptables, Inc.  
Dba or acronym: Solutions for Independence  
\$68,225.00 (11.97% of NC Part B allocation)
- 7) Legal name of NC CIL: Disability Advocacy Center  
Dba or acronym: Disability Advocacy Center  
\$68,225.00 (11.97% of NC Part B allocation)

**Year 4 – One-year SPIL Extension**

Part B funds = or > ~~\$570,035~~ 578,353

10% required state match = or > ~~\$63,337~~ \$64,261

Total amount for independent living services = or > \$558,461

General NC CIL Operations will be funded by Part C funding to seven NC CILs for a total of \$2,303,432.

Other SPIL Activities identified in Goal 3.3 will be funded through funds raised by NCSILC. The amount will be specified by the SPIL goal committee.

Part B funds per NC CIL

- 8) Legal name of NC CIL: Alliance of Disability Advocates  
Dba or acronym: ADA  
~~\$75767.00~~ \$177,684 (43.29% 50%-of NC Part B allocation)
- 9) Legal name of NC CIL: disAbility Resource Center  
Dba or acronym: dRC  
~~\$153,143~~ \$105,024 (26.89% 8.5% of NC Part B allocation)
- 10) Legal name of NC CIL: Mainstreaming Consultants, Inc.  
Dba or acronym: Disability Rights & Resources  
~~\$68,225.00~~ \$59,129 (14.97% 8.3% of NC Part B allocation)
- 11) Legal name of NC CIL: Pathways for The Future, Inc.  
Dba or acronym: Disability Partners Asheville  
~~\$68,225.00~~ \$59,129 (14.97% 8.3% of NC Part B allocation)
- 12) Legal name of NC CIL: Pathways for The Future, Inc.  
DBA or acronym: Disability Partners Sylva  
~~\$68,225.00~~ \$59,129 (14.97% 8.3% of NC Part B allocation)
- 13) Legal name of NC CIL: The Adaptables, Inc.  
Dba or acronym: Solutions for Independence  
~~\$68,225.00~~ \$59,129 (14.97% 8.3 % of NC Part B allocation)
- 14) Legal name of NC CIL: Disability Advocacy Center  
Dba or acronym: Disability Advocacy Center  
~~\$68,225.00~~ \$59,129 (14.97% 8.3% of NC Part B allocation)

Part C funds per NC CIL

- 1) Legal name of NC CIL: Alliance of Disability Advocates  
Dba or acronym: ADA  
\$450,927 (17.05% of NC Part C funds)
- 2) Legal name of NC CIL: disAbility Resource Center  
Dba or acronym: dRC  
\$252,112 (9.54% of NC Part C funds)
- 3) Legal name of NC CIL: Mainstreaming Consultants, Inc.  
Dba or acronym: Disability Rights & Resources  
\$413,952 (15.66% if NC Part C funds)
- 4) Legal name of NC CIL: Pathways for The Future, Inc.  
Dba or acronym: Disability Partners Asheville  
\$392,852 (14.86% of NC Part C funds)
- 5) Legal name of NC CIL: Pathways for The Future, Inc.  
DBA or acronym: Disability Partners Sylva  
\$392,832 (14.86% of NC Part C funds)
- 6) Legal name of NC CIL: The Adaptables, Inc.  
Dba or acronym: Solutions for Independence  
\$400,757 (15.16% of NC Part C funds)
- 7) Legal name of NC CIL: Disability Advocacy Center  
Dba or acronym: Disability Advocacy Center  
\$340,599 (12.88% of NC Part C funds)

State Match Funds per NC CIL

State Match funds will be allocated per NC CIL following the percentage of NC Part B funds as follows:

- 1) Legal name of NC CIL: Alliance of Disability Advocates  
Dba or acronym: ADA  
~~8417.00~~ 19,743 (~~13.29%~~ 50% of Required State Match)
- 2) Legal name of NC CIL: disAbility Resource Center  
Dba or acronym: dRC  
~~17015.00~~ 11,669 (~~26.86%~~ of 8.5% Required State Match)
- 3) Legal name of NC CIL: Mainstreaming Consultants, Inc.  
Dba or acronym: Disability Rights & Resources  
~~7581.00~~ 6570.00 (~~11.97%~~ of 8.3% Required State Match)

- 4) Legal name of NC CIL: Pathways for The Future, Inc.  
Dba or acronym: Disability Partners Asheville  
~~7581.00~~ 6570.00(11.97% 8.3% of-Required State Match)
- 5) Legal name of NC CIL: Pathways for The Future, Inc.  
DBA or acronym: Disability Partners Sylva  
~~7581.00~~ 6570.00(11.97% 8.3% of Required State Match)
- 6) Legal name of NC CIL: The Adaptables, Inc.  
Dba or acronym: Solutions for Independence  
~~7581.00~~ 6570.00 (11.97% 8.3% of Required State Match)
- 7) Legal name of NC CIL: Disability Advocacy Center  
Dba or acronym: Disability Advocacy Center  
~~\$7581.00~~ 6570.00 (11.97% 8.3% of Required State Match)

CARES Act funds per NC CIL – Year 1 only

[NOTE: the amount listed for each NCCIL covers January 20, 2020-September 30, 2021. Therefore, some of the amount listed may have been expended prior to the beginning of this SPIL.]

- 1) Legal name of NC CIL: Alliance of Disability Advocates  
Dba or acronym: ADA  
\$435,869
- 2) Legal name of NC CIL: disAbility Resource Center  
Dba or acronym: dRC  
\$243,693
- 3) Legal name of NC CIL: Mainstreaming Consultants, Inc.  
Dba or acronym: Disability Rights & Resources  
\$400,128
- 4) Legal name of NC CIL: Pathways for The Future, Inc.  
Dba or acronym: Disability Partners Asheville  
\$379,714
- 5) Legal name of NC CIL: Pathways for The Future, Inc.  
DBA or acronym: Disability Partners Sylva  
\$379,733
- 6) Legal name of NC CIL: The Adaptables, Inc.  
Dba or acronym: Solutions for Independence  
\$387,374



## Section 2: Scope, Extent, and Arrangements of Services

### 2.1 Services

Services to be provided to persons with disabilities that promote full access to community life including geographic scope, determination of eligibility and statewide ness.

<b>Table 2.1A: Independent living services</b>	<b>Provided using Part B</b> (check to indicate yes)	<b>Provided using other funds</b> (check to indicate yes; do not list the other funds)	<b>Entity that provides</b> (specify NC CIL, DSE, or the other entity)
Core Independent Living Services, as follows:			
- Information and referral	X	X	NC CIL
- IL skills training	X	X	NC CIL
- Peer counseling	X	X	NC CIL
- Individual and systems advocacy	X	X	NC CIL
- Transition services including: <ul style="list-style-type: none"> <li>▪ Transition from nursing homes &amp; other institutions</li> <li>▪ Diversion from institutions</li> <li>▪ Transition of youth (who were eligible for an IEP) to post-secondary life</li> </ul>			
Counseling services, including psychological, psychotherapeutic, and related services		X	NC CIL
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with disabilities) Note: NCCILs are not allowed to own or operate housing.	X	X	NC CIL
Rehabilitation technology	X	X	NC CIL
Mobility training		X	NC CIL
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	X	X	NC CIL
Personal assistance services, including attendant care and the training of personnel providing such Services			
Surveys, directories, and other activities to identify appropriate housing, recreation opportunities, and accessible transportation, and other support Services		X	NC CIL

<b>Table 2.1A: Independent living services</b>	<b>Provided using Part B</b> (check to indicate yes)	<b>Provided using other funds</b> (check to indicate yes; do not list the other funds)	<b>Entity that provides</b> (specify NC CIL, DSE, or the other entity)
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	X	X	NC CIL
Education and training necessary for living in the community and participating in community Activities	X	X	NC CIL
Supported living	X	X	NC CIL
Transportation, including referral and assistance for such transportation	X	X	NC CIL
Physical rehabilitation	X	X	NC CIL
Therapeutic treatment			
Provision of needed prostheses and other appliances and devices			
Individual and group social and recreational Services	X	X	NC CIL
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	X	X	NC CIL
Services for children	X	X	NC CIL
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance, of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with Disabilities	X	X	NC CIL
Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future		X	NC CIL
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	X	X	NC CIL
Such other services as may be necessary and not inconsistent with the Act	X	X	NC CIL

## 2.2 Outreach

Identify steps to be taken regarding statewide outreach to populations that are unserved or underserved by programs that are funded under Title VII, including minority groups and urban and rural populations.

The unserved and underserved populations identified under this SPIL are based on geography. NC has 100 counties. 37 are served by Part C NC CILs. Until there is sufficient funding for all individuals with disabilities in a NC CIL's service area to be served, unserved and underserved populations will be identified based on where they live. Details are provided in §3 Network of Centers.

NCSILC has the following strategies for outreach to unserved individuals:

- NCSILC will create a list of grassroots advocacy organizations (GAOs) in counties or multi-county regions with no existing NC CIL coverage. This list will include Mayors' Committees, support groups and individuals who have contacted NCSILC for services.
- NCSILC will offer to hold one of its quarterly meetings per year in an unserved county if one of the GAOs in the county or multi-county region is willing to partner with NCSILC to identify the logistics necessary for the meeting to occur. This will include identifying a location for the meeting and lodging that complies with NCSILC's requirements for cost and access.
  - For the meeting in an unserved area, the GAO will identify individuals with disabilities and invite them to participate in a Thursday afternoon forum to discuss barriers and gaps in services in their areas.
  - NCSILC will invite and encourage individuals present at the Thursday afternoon forum to apply for membership to NCSILC.

NCSILC has the following strategies for outreach to underserved individuals:

- NCSILC will ensure that Part B funds will be provided to the NC CILs in an amount equal to or greater than the funds provided during each previous fiscal year.
- Information provided in §3.2 identifies NCSILC's approach to providing funding to the network of NC CILs. They, in turn, will work with their Boards of Directors to perform outreach to underserved individuals in their service areas.

## 2.3 Coordination

Plans for coordination of services and cooperation among programs and organizations that support community life for persons with disabilities.

- NCSILC holds ex-officio positions representing programs and organizations that support people with disabilities. These entities are: NC Division of Vocational Rehabilitation; NC Division of Services for the Blind; NC Council on Developmental Disabilities; Disability Rights NC (the state's Protection & Advocacy System); Client Assistance Program; and NC Division of Services for the Deaf and Hard of Hearing. These six programs have a direct opportunity to report their activities and discuss opportunities of collaboration during and outside NCSILC meetings.
- NCSILC maintains representation on the State Rehabilitation Council.

### Section 3: Network of Centers

#### 3.1 Existing Centers

Current Centers for Independent Living including: legal name; geographic area and counties served; and source(s) of funding. Oversight process, by source of funds (e.g., Part B, Part C, state funds, etc.) and oversight entity.

NC has six Part C funded NC CILs and one Part B funded NC CIL, all of which comply with WIOA requirements for a Center for Independent Living. The Part C NC CILs also receive Part B funding to provide IL services through contracts with the DSE. The Part B NC CIL receives only Part B funds. NC does not provide state funding to NC CILs. NC has 100 counties. 34 counties are served by Part C NC CILs and three additional counties are served by the Part B NC CIL.

1) Legal name of NC CIL: Alliance of Disability Advocates

Dba or acronym: ADA

Counties in service area: Beaufort, Durham, Franklin, Johnston, Orange, Pitt, Wake, Wilson

Current sources of funding: Part C, Part B, City of Raleigh, Eastpointe, fees for service, donations, fundraising events

Oversight process and entity:

Part C – submit annual PPR to ACL and NCSILC

Part B – submit monthly program and expense report and request for reimbursement to DSE with copy to NCSILC

City of Raleigh – submit quarterly report and review with ADA Board of Directors

Eastpointe – no written report, monthly call with Eastpointe and NCDDMHDDSAS

SPIL signatory? Yes

2) Legal name of NCCIL: disAbility Resource Center

Dba or acronym: dRC

Counties in service area: New Hanover, Brunswick, Pender, Onslow Columbus

Current sources of funding: Part C, Part B, donations, fundraising events

Oversight process and entity:

Part C – submit annual PPR to ACL and NCSILC

Part B – submit monthly program and expense report and request for reimbursement to DSE with copy to NCSILC

SPIL signatory? Yes

3) Legal name of NC CIL: Mainstreaming Consultants, Inc.

Dba or acronym: Disability Rights & Resources

Counties in service area: Cabarrus, Gaston, Mecklenburg, Union

Current sources of funding: Part C, Part B, United Way, City of Charlotte, fees for service, donations, fundraising events

Oversight process and entity:

Part C – submit annual PPR to ACL and NCSILC

Part B – submit monthly program and expense report and request for reimbursement to DSE with copy to NCSILC

United Way – submit annual report and review with DR&R Board of Directors

City of Charlotte – submit quarterly report and review with DR&R Board of Directors

SPIL signatory? Yes

Legal name of NC CIL: Pathways for The Future, Inc.

4) Db a or acronym: Disability Partners Asheville

5) Db a or acronym: Disability Partners Sylva

Counties in service area:

Asheville Office: Buncombe, Henderson, Madison, McDowell, Polk, Rutherford, Transylvania

Sylva office: Cherokee, Clay, Graham, Haywood, Jackson, Macon, Swain

Current sources of funding: Part C, Part B, Contract with Vaya Health-Person First Services, North Carolina Medicaid-Home Care Partners, Veterans Administration, Thrift Store, Contract with A & T University Agrability

Oversight process and entity:

Part C – submit annual PPR to ILA and NCSILC

Part B – submit monthly program and expense report and request for reimbursement to DSE with copy to NCSILC, Audits conducted by Medicaid and Vaya Health

SPIL signatory? Yes

6) Legal name of NC CIL: The Adaptables, Inc.

Db a or acronym: Solutions for Independence

Counties in service area-Davidson, Davie, Forsyth, Stokes, Surry, Yadkin

Current sources of funding: Part C, Part B, fee for services and donations.

Part C – submit annual PPR to ACL and NCSILC

Part B – submit monthly program and expense report and request for reimbursement to DSE with copy to NCSILC

SPIL signatory? Yes

7) Legal name of NC CIL: Disability Advocacy Center

Db a or acronym: Disability Advocacy Center

Counties in service area: Alamance, Caswell, Guilford, Randolph, Rockingham

Current sources of funding: Part C, Part B

Oversight process and entity:

Part C – submit annual PPR to ACL and NCSILC

Part B – submit monthly program and expense report and request for reimbursement to DSE with copy to NCSILC

SPIL signatory? Yes

### 3.2 Expansion and Adjustment of Network

Plan and priorities for use of funds, by funding source, including Part B funds, Part C funds, State funds, and other funds, whether current, increased, or one-time funding and methodology for distribution of funds. Use of funds to build capacity of existing Centers, establish new Centers, and/or increase state wideness of Network.

#### **Definition of served, unserved, and underserved:**

**Served:** individuals who live in counties where a NC CIL is located.

Counties currently “served” are: Jackson, Buncombe, Mecklenburg, Forsyth, Wake, Pitt, New Hanover, and Guilford.

**Underserved:** individuals who live in counties in a NC CIL’s service area but outside the county where the NC CIL is located.

Counties currently “underserved” are: Beaufort, Brunswick, Cabarrus, Cherokee, Clay, Columbus, Davidson, Davie, Durham, Franklin, Gaston, Graham, Haywood, Henderson, Johnston, McDowell, Macon, Madison, Onslow, Orange, Pender, Polk, Rutherford, Stokes, Surry, Swain, Transylvania, Union, Wilson, Yadkin, Alamance, Caswell, Randolph, and Rockingham

**Unserved:** individuals who live in counties not in a NC CIL’s service area.

Counties currently “unserved” are Alexander, Alleghany, Anson, Ashe, Avery, Bertie, Bladen, Burke, Caldwell, Camden, Carteret, Catawba, Chatham, Chowan, Cleveland, Craven, Cumberland, Currituck, Dare, Duplin, Edgecombe, Gates, Granville, Greene, Halifax, Harnett, Hertford, Hoke, Hyde, Iredell, Jones, Lee, Lenoir, Lincoln, Martin, Mitchell, Montgomery, Moore, Nash, Northampton, Pamlico, Pasquotank, Perquimans, Person, Richmond, Robeson, Rowan, Sampson, Scotland, Stanly, Tyrrell, Vance, Warren, Washington, Watauga, Wayne, Wilkes, Yancey

#### **Minimum funding level for a NC CIL and formula/plan for distribution of funds to bring each NC CIL to the minimum.**

NCSILC differentiates between “base funding” and “minimum funding”.

Base funding: \$400,000 per NC CIL in Part C funds

Minimum funding: an amount for each NCCIL depending on base funding + counties served + population according to the following funding formula:

The base funding for all NC CILs is \$400,000 for the provision of services in 1-3 counties.

To this base funding, the amount of \$20,000 is added for each additional county beyond 3.

To this base funding and additional county funding is added the amount of \$17,000 per 10,000 people with disabilities in the population of the NC CIL’s service area based on the most recent numbers from <https://factfinder.census.gov/>.

#### **Action/process for distribution of funds relinquished or removed from a NCCIL and/or if a NCCIL closes**

Priority 1:

In the event that a Part C-funded NC CIL relinquishes its grant, it is NCSILC’s intent that the relinquished funds will be distributed as follows:

Step 1: transfer 50% of the relinquished Part C funds equally to the existing Part C NC CILs.

Step 2: divide the remaining 50% of the relinquished Part C funds among the existing Part C NC CILs disproportionately as follows:

The Part C NC CIL that is the farthest below minimum funding (as outlined in §3.2 Minimum Funding Level) will receive all or part of the remaining 50% of the relinquished Part C funds in the amount that brings the NC CIL to minimum funding.

Step 3: If the NC CIL farthest below minimum funding is brought to minimum funding through the transfer of funds in Step 2 and additional relinquished Part C funds are available, repeat Step 2 for the NC CIL that is then farthest below minimum funding.

All Part C funding that is transferred to existing Part C NC CILs will become base funding for that NC CIL in future Part C allocations.

All Part B funding designated for the closed NC CIL will be distributed proportionally to each Part B and C NC CIL currently receiving Part B funds.

Priority 2:

Once all Part C NC CILs are funded at minimum funding, NCSILC will perform activities compliant with WIOA for an NCSPIL amendment for determination of the distribution of relinquished funds.

#### Plan/formula for adjusting distribution of funds when cut/reduced

If the NC allocation of Part B funding is cut/reduced, the amount each NCCIL continues to receive is proportional to the amount of Part B funds outlined in Section 1.5 Financial Plan Narrative.

If the NC allocation of Part C funding is cut/reduced, the amount each NC CIL continues to receive is proportional to the amount of Part C funds outlined in Section 1.5 Financial Plan Narrative.

#### Plan for changes to Center service areas and/or funding levels to accommodate expansion and/or adjustment of the Network

Once all existing Part C funded NC CILs in NC are funded at the minimum level, and if addition, ongoing Part C funds become available, it is NCSILC's intent that Office of Independent Living Programs (OILP) under the Administration on Community Living (ACL) should conduct a grant competition for a new NC CIL. The amount of funding available must be a minimum of \$400,000 to cover no more than three counties. OILP will consider the funding formula outlined above to determine how many counties and what population can be served by the amount of funding available. OILP will collaborate with NCSILC at the time funding comes available to determine the county/counties to be considered in priority order.

#### Plan for one-time funding and/or temporary changes to Center service areas and/or funding levels

Should one-time Part C funding come available for NC CILs, the funds should be distributed equally among the existing Part C NC CILs and not be included in the funding formula as base funding.

Should one-time Part B funding come available for NC CILs, the funds should be distributed as per the percentages outlined in Section 1.5 Financial Plan Narrative.

Should temporary changes to an NC CIL's service area and/or funding level occur, NCSILC will confer with the Board of Directors of the affected NCCIL to assist in NCSILC's guidance to OILP for plans to move forward. If there is no compliant Board of Directors for the affected NC CIL, NCSILC will confer with the Independent Living Network of North Carolina (NC CIL Network) for guidance before making recommendations to OILP.

Any NC CIL that has unspent/unencumbered Part B funds at the end of the fiscal year is allowed to carryover that amount into the next fiscal year.

#### **Section 4: Designated State Entity**

NC Division of Vocational Rehabilitation will serve as the entity in North Carolina designated to receive, administer, and account for funds made available to the state under Title VII, Chapter 1, Part B of the Act on behalf of the State. (*Sec. 704(c)*)

##### 4.1 DSE Responsibilities

- (1) receive, account for, and disburse funds received by the State under this chapter based on the plan;
- (2) provide administrative support services for a program under Part B, and a program under Part C in a case in which the program is administered by the State under section 723;
- (3) keep such records and afford such access to such records as the Administrator finds to be necessary with respect to the programs;
- (4) submit such additional information or provide such assurances as the Administrator may require with respect to the programs; and
- (5) retain not more than 5 percent of the funds received by the State for any fiscal year under Part B for administrative expenses

##### 4.2 Grant Process & Distribution of Funds

Grant processes, policies, and procedures to be followed by the DSE in the awarding of grants of Part B funds.

- Annually the DSE will enter into a contractual arrangement with each NC CIL receiving Part B funds and with NCSILC receiving I&E funds.
- Each contractee will submit a scope of work, budget, budget justifications, and required certifications to the DSE that complies with the activities and outputs contained in the NCSPIL 2021-2023. The DSE does not have authority to question or change the scope of work as long as the activities comply with said SPIL, state contractual requirements, and the requirements of Innovation and Expansion funding.
- The contractual language will provide for the contractee to report program activities performed during the preceding month and identify expenses to be reimbursed through Part B funds (Program & Expense Report, aka "P&E").
- The contracts will allow for any contractee, upon request, to receive an advance equal to two months of operating expenses identified in the original contract. Should a contractee wish to request the advance, the monthly P&Es will be submitted as identified above and will indicate the amount of advance used during that month. When the advance has been expended, the P&E will request reimbursement.
- Each properly completed and submitted P&E will be reimbursed within 30 days of approval by the DSE.



The follow processes will be followed by the NCSILC and DSE in awarding I&E or unrestricted fund grants outlined under this SPIL:

- Executive Committee will:
  - meet to discuss goals and expectations for the proposal
  - created timeline.
  - collaborate with DSE in creating an RFP
  - establish a specific email account for respondents to send proposals and Executive Committee members to review submissions as they are sent
  - post RFP to NCSILC Website
  - share RFP with CIL Network, SILC members, DSE, and other service providers
  - meet to evaluate and select applicants to interview
  - interview applicants and select top choice
  - share top choice with council and justify selection
- Council members will discuss and make decision about which applicant to award.
- DSE and NC SILC will proceed with contracts

#### 4.3 Oversight Process for Part B Funds

The oversight process to be followed by the DSE.

- The DSE will designate responsibilities based on organizational capacity. The DSE Point of Contact will be responsible for serving as the liaison among NCSILC, NC CILs and DVR. When necessary the Point of Contact Point of Contact shall delegate DSE responsibilities to DSE staff and communicate those roles to NCSILC Chair and NC CIL Directors
- The DSE Point of Contact will maintain contact with the grantees and with the contracting department in order to ensure timely approval of the contract and completed state-required documents in order for all contracts to be in place by the beginning of the contract year.
- Following internal control procedures, the DSE will be responsible for ensuring that the grantee receives payment within 30 days upon approval of a complete P&E.
- The DSE Point of Contact will interface monthly with NCSILC Treasurer to ensure NCSILC is fully aware of the amount of Part B and I&E funds expended year-to-date.
- In addition to the monthly collaboration with NCSILC Treasurer, the DSE Point of Contact will be prepared to provide reports to NCSILC Executive Director, upon request, re: the financial position of the Part B and I&E funds allocated based on the NCSPIL 2021-2023.

#### 4.4 Administration and Staffing

Administrative and staffing support provided by the DSE.

The DSE will provide a Point of Contact to serve as the main liaison between NCSILC, NCCILs and the DSE.

#### 4.5 State Imposed Requirements

State-imposed requirements contained in the provisions of this SPIL including: (45 CFR 1329.17(g))

The DSE is the NC Division of Vocational Rehabilitation under the NC Department of Health and Human Services. As such, it performs its fiscal duties for the SPIL in accordance with:

DHHS POLICIES AND PROCEDURES

Section II: Budget and Analysis

Title: Cash Management Plan

Chapter: Management of Disbursements, Cash Management Over Disbursements

Current Effective Date: 8/1/02

Pertinent sections are:

Monthly Expenditure Reporting Requirements for Local Governments and Others Receiving Funding from DHHS (Pages 1 & 2)

Advance of Federal Funds Policy (Pages 9 & 10)

DHHS Contract Reimbursement and Certification Policy (Page 17)

The above-referenced document can be found at

[https://policies.ncdhhs.gov/departmental/policies-manuals/section-ii-budget-and-finance/manuals/cash-management/management-of-disbursements/cash-management-over-disbursements/@@display-file/policy\\_file/Pol6MODMange\\_Over\\_Dis.pdf](https://policies.ncdhhs.gov/departmental/policies-manuals/section-ii-budget-and-finance/manuals/cash-management/management-of-disbursements/cash-management-over-disbursements/@@display-file/policy_file/Pol6MODMange_Over_Dis.pdf)

### **Section 5: Statewide Independent Living Council (NCSILC)**

#### 5.1 Establishment of NCSILC

How NCSILC is established and NCSILC autonomy is assured.

NCSILC has been incorporated as a 501(c)3 since January 2009 and is independent of all state agencies, including the DSE. The day-to-day operations of NCSILC are coordinated by the Executive Director who works in NCSILC office.

NCSILC is autonomous, which is substantiated by the following statements:

- NCSILC is not established as an entity within any state agency;
- NCSILC supervises and evaluates its own staff;
- NCSILC develops and manages its own budget and is responsible for proper expenditure of funds and use of resources;
- NCSILC's resource plan includes resources necessary and sufficient for the SILC to carry out its duties and authorities;
- No conditions or requirements NCSILC;
- NCSILC staff are not assigned any duties by the DSE or any other agency of the State) that creates a conflict of interest
- NCSILC reviews and revises its by-laws and SOPs to continue to ensure its autonomy;
- NCSILC is independent and autonomous from the DSE and all other state agencies.

NCSILC has selected NC Division of Health and Human Services (NCDHHS) to continue as the DSE for another 3-year period through the life of this SPIL, unless it is deemed necessary for this to be revisited and changed before 2024. NCDHHS will perform responsibilities as described in Section 4.1A. It is believed that this will ensure the opportunity for the SILC and its Board members to operate

independently and free from conflicts of interest. The representatives of NCDHHS who interface with NCSILC have expressed and demonstrated awareness that NCSILC will remain autonomous.

As evidenced by this SPIL Objective 4.3, NCSILC does not have a current, properly written Executive Order from the Governor that establishes NCSILC in state government, but will have one by the end of the term of this SPIL.

## 5.2 NCSILC Resource plan

Resources (including necessary and sufficient funding, staff/administrative support and in-kind), by funding source and amount, for NCSILC to fulfill all duties and authorities.

There are five funds used for the goals and activities in the 2021-2023 SPIL.

### Innovation and Expansion Funds - \$199,000

I&E funds are solely used to operate NCSILC nonprofit office and its activities. These expenses include:

- Full-time Executive Director
- Part-time Office Assistant
- Accounting Services
- IT Support
- Office Supplies & Materials
- Executive Director Travel for conferences, NCSILC meetings and other travel
- NCSILC Members Travel and Training to NCSILC meetings or conferences:
- NCSILC members attending 4 quarterly NCSILC meetings (including attendants as needed)
- NCSILC members attending annual APRIL conference (including attendants as needed)
- NCSILC members attending annual NCIL conference (including attendants as needed)
- NCSILC members attending NCSILC Congress (including attendants as needed)
- Office supplies, printing and binding
- Website
- Audio Visual for NCSILC meetings
- NCSILC meeting room space
- Occupancy
- Copier lease
- Telephone
- Dues and Subscriptions
- Insurance and Bonding
- Sign Language Interpreting and Braille
- NCSILC and NC CIL Board training event

### Part B funds - ~~\$502,615~~ \$578,353

Part B funds will be used to support the NC CIL in Greenville, NC and to support SPIL activities to be completed by the Part C-funded NC CILs in NC.

### Part C funds – \$2,303,432

Part C funds will be used by the Part C funded NC CILs in NC for NC CIL operations as agreed upon by their Board of Directors and the Office of Independent Living Programs in the Administration on Community Living.

### State Match funds - ~~\$55,846~~ \$64,261

There is a required 10% of Part B for the state to match. These funds will be used to support the NC CIL in Greenville and to support SPIL activities to be completed by the Part C-funded NC CILs.

CARES Act-3 Funds (Year 1 only)

Six of the NC CILs in NC have been allocated CARES Act-3 funds. Each Board of Directors of the individual NC CILs will establish policies and procedures for the use of the funds, according to FAQs from ACL. These funds focus on responding to needs that are the result of the COVID-19 pandemic. The CARES Act-3 funds may be expended January 20, 2020-September 30, 2021. Therefore, some of the amounts listed may have been expended prior to the beginning of this SPIL.

Unrestricted funds

NCSILC will make plans to raise unrestricted funds through grants, fees-for-service, or other resource development during the life of the SPIL in order to fund a youth leadership event in year 3.

Process used to develop the Resource Plan

NCSILC writing committee drafted a preliminary resource plan. The committee members are NCSILC Chair, NCSILC Vice-Chair, the NC CIL Representative to NCSILC, an NCSILC Ex-officio member, a NCSILC voting member who is staff at a NC CIL, and a NC CIL Executive Director who is not a member of NCSILC. Once the draft was prepared the committee met with the DSE to negotiate the amount of I&E funds and the specifics of the resource plan. The resource plan in the NCSPIL 2021-2023 was agreed upon by NCSILC, the NC CILs and the DSE.

Process for distribution of funds to facilitate effective operations of NCSILC.

- Annually the DSE will enter into a contractual arrangement with NCSILC for distribution of I&E funds.
- Annually NCSILC will submit a scope of work, budget, budget justifications, and required certifications to the DSE that complies with the activities and outputs contained in the NCSPIL 2021-2023. The DSE does not have authority to question or change the scope of work as long as the activities comply with the SPIL, state contractual requirements, and the requirements of Innovation and Expansion funding.
- The contractual language will provide for NCSILC report program activities performed during the preceding month and identify expenses to be reimbursed through I&E funds.
- The contracts will allow for NCSILC, upon request, to receive an advance equal to 2 months of operating expenses identified in the original contract. Should NCSILC wish to request the advance, the monthly P&Es will be submitted as identified above and will indicate the amount of advance used during that month. When the advance has been expended, the P&E will request reimbursement.
- Each properly completed and submitted P&E will be reimbursed within 30 days of approval by the DSE.

Justification if more than 30% of the Part B appropriation is to be used for NCSILC Resource Plan.

N/A

### 5.3 Maintenance of NCSILC

How State will maintain NCSILC over the course of the SPIL.

#### Appointing Members to NCSILC

NCSILC's Governance Committee is responsible for membership. Interested North Carolinians are invited to submit an application, a letter of interest, and a resume, that describes their knowledge, experiences and participation in activities, committees, and community organizations that promote the independent living philosophy. The committee will review applications from interested individuals and determine eligibility as described in WIOA. Qualified applicants are voted on by the full NCSILC and those approved are forwarded to the Governor's office for consideration. Individuals may also apply directly to the Governor's office. NCSILC members are appointed by the Governor of NC. Members of NCSILC represent a broad range of disabilities and cultural and ethnic backgrounds as well as living in various locations from across the State. The composition of NCSILC is twenty voting members, with a majority of members who are consumers and not employed by either a NC CIL or a State agency, and six Ex-Officio non-voting members; the majority of the 26 voting and non-voting members are also consumers and not employed by either a NC CIL or a State Agency. The officers and members of the Executive Committee will be elected in compliance with the NCSILC's bylaws.

#### Staffing

NCSILC is a 501(c) 3 not-for-profit organization. NCSILC is an equal opportunity employer that does not discriminate on the basis of race, culture, national origin, political affiliation, religion, gender, gender identity, sexual orientation, age or disability. NCSILC is committed to the employment of competent individuals that can carry out the functions of the State Plan. All NC and federal labor laws are followed.

NCSILC Executive Director is hired by NCSILC and is supervised by NCSILC Chair. The Executive Director receives an annual review by the Board Chair. At that review, goals and objectives are set for the following year. The Executive Director supervises other employees of NCSILC, if any, and will ensure compliance with all contracts.

## **Section 6: Legal Basis and Certifications**

### 6.1 Designated State Entity (DSE)

The state entity/agency designated to receive and distribute funding, as directed by the SPIL, under Title VII, Part B of the Act is North Carolina Division of Vocational Rehabilitation Services. Authorized representative of the DSE is Kathie B. Trotter, Director of NCDVRS.

### 6.2 Statewide Independent Living Council (NCSILC)

The Statewide Independent Living Council (NCSILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State is North Carolina Statewide Independent Living Council (NCSILC).

6.2 Centers for Independent Living (NC CILs)

The Centers for Independent Living (NC CILs) eligible to sign the SPIL, a minimum of 51% whom must sign prior to submission, are:

Alliance of Disability Advocates  
Disability Partners, Sylva

Disability Partners, Asheville  
disAbility Resource Center  
Disability Rights & Resources  
Solutions for Independence

6.4 Authorizations

6.4.a. NCSILC is authorized to submit the SPIL to the Independent Living Administration, Administration for Community Living. Yes

6.4.b. NCSILC and NC CILs may legally carryout each provision of the SPIL. Yes

6.4.c. State/DSE operation and administration of the program is authorized by the SPIL. Yes

**Section 7: DSE Assurances**

Kathie B. Trotter, Director, acting on behalf of the DSE, North Carolina Division of Vocational Rehabilitation Services, located at 805 Ruggles Drive, Haywood Bldg, Raleigh, NC 27699; 919-855-3563; kathie.trotter@dhhs.nc.gov as per *45 CFR 1329.11* assures that:

- 7.1. The DSE acknowledges its role on behalf of the State, as the fiscal intermediary to receive, account for and disburse funds received by the State to support Independent Living Services in the State based on the plan;
- 7.2. The DSE will assure that the agency keeps appropriate records, in accordance with federal and state law, and provides access to records by the federal funding agency upon request;
- 7.3. The DSE will not retain more than 5 percent of the funds received by the State for any fiscal year under Part B for administrative expenses;
- 7.4. The DSE assures that NCSILC is established as an autonomous entity within the State as required in *45 CFR 1329.14*;
- 7.5. The DSE will not interfere with the business or operations of NCSILC that include but are not limited to:
  1. Expenditure of federal funds
  2. Meeting schedules and agendas
  3. NCSILC board business
  4. Voting actions of NCSILC board
  5. Personnel actions
  6. Allowable travel
  7. Trainings

- 7.6. The DSE will abide by NCSILC determination of whether NCSILC wants to utilize DSE staff. NCSILC will be fully responsible for funding any NCSILC position:
  - 1. If NCSILC informs the DSE that NCSILC wants to utilize DSE staff, the DSE assures that management of such staff with regard to activities and functions performed for NCSILC is the sole responsibility of NCSILC in accordance with Sec. 705(e)(3) of the Act (Sec. 705(e)(3), 29 U.S.C.796d(e)(3)).
- 7.7. The DSE will fully cooperate with NCSILC in the nomination and appointment process for NCSILC in the State;
- 7.8. The DSE shall make timely and prompt payments to Part B funded NCSILCs and NC CILs:
  - 1. When the reimbursement method is used, the DSE must make a payment within 30 calendar days after approval of the billing, unless the agency or pass-through entity reasonably believes the request to be improper;
  - 2. When properly requested by the NCSILC or a Part B NC CIL, the DSE may advance payments not to exceed the cash requirement for up to a 60-day period.
  - 3. The DSE will accept requests for advance payments and reimbursements at least monthly when electronic fund transfers are not used, and as often as necessary when electronic fund transfers are used, in accordance with the provisions of the Electronic Fund Transfer Act (15 U.S.C. 1693-1693r).

The signature below indicates this entity/agency's agreement to: serve as the DSE and fulfill all the responsibilities in Sec. 704(c) of the Act; affirm the State will comply with the aforementioned assurances during the three-year period of this SPIL; and develop, with NCSILC, and ensure that NCSILC resource plan is necessary and sufficient (in compliance with section 8, indicator (6) below) for NCSILC to fulfill its statutory duties and authorities under Sec. 705(c) of the Act, consistent with the approved SPIL.

Kathie B. Trotter, Director, NCDVRS

Name and Title of DSE Director

Kathie B. Trotter

Jun 20, 2023

Signature

Date

Electronic signature may be used for the purposes of submission, but hard copy of signature must be kept on file by NCSILC.

**Section 8: Statewide Independent Living Council (NCSILC) Assurances and Indicators of Minimum Compliance**

7.1 Assurances

Ashley Large, acting on behalf of North Carolina Statewide Independent Living Council (NCSILC) located at 108 New Leicester Highway, Asheville, NC 28806 (45 CFR 1329.14) assures that:

- (1) NCSILC regularly (not less than annually) provides the appointing authority recommendations for eligible appointments;
- (2) NCSILC is composed of the requisite members set forth in the Act;
- (3) NCSILC terms of appointment adhere to the Act;
- (4) NCSILC is not established as an entity within a State agency in accordance with 45 CFR Sec. 1329.14(b);
- (5) NCSILC will make the determination of whether it wants to utilize DSE staff to carry out the

functions of NCSILC;

- a. NCSILC must inform the DSE if it chooses to utilize DSE staff;
  - b. NCSILC assumes management and responsibility of such staff with regard to activities and functions performed for NCSILC in accordance with the Act.
- (6) NCSILC shall ensure all program activities are accessible to people with disabilities;
- (7) The State Plan shall provide assurances that the designated State entity, any other agency, office, or entity of the State will not interfere with operations of NCSILC, except as provided by law and regulation and;
- (8) NCSILC actively consults with unserved and underserved populations in urban and rural areas that include, indigenous populations as appropriate for State Plan development as described in Sec. 713(b)(7) the Act regarding Authorized Uses of Funds.

### Section 8.2 Indicators of Minimum Compliance

Indicators of minimum compliance for Statewide Independent Living Councils (NCSILC) as required by the Rehabilitation Act (Section 706(b), 29 U.S.C. Sec 796d-1(b)), as amended and supported by 45 CFR 1329.14-1329.16; and Assurances for Designated State Entities (DSE) as permitted by Section 704(c)(4) of the Rehabilitation Act (29 U.S.C. Sec. 796c(c)(4)), as amended.

#### (a) STATEWIDE INDEPENDENT LIVING COUNCIL INDICATORS. –

- (1) NCSILC written policies and procedures must include:
- a. A method for recruiting members, reviewing applications, and regularly providing recommendations for eligible appointments to the appointing authority;
  - b. A method for identifying and resolving actual or potential disputes and conflicts of interest that are in compliance with State and federal law;
  - c. A process to hold public meetings and meet regularly as prescribed in 45 CFR 1329.15(a)(3);
  - d. A process and timelines for advance notice to the public of NCSILC meetings in compliance with State and federal law and 45 CFR 1329.15(a)(3);
  - e. A process and timeline for advance notice to the public for NCSILC “Executive Session” meetings, that are closed to the public, that follow applicable federal and State laws;
    - i. “Executive Session” meetings should be rare and only take place to discuss confidential NCSILC issues such as but not limited to staffing.
    - ii. Agendas for “Executive Session” meetings must be made available to the public, although personal identifiable information regarding NCSILC staff shall not be included;
  - f. A process and timelines for the public to request reasonable accommodations to participate during a public Council meeting;
  - g. A method for developing, seeking and incorporating public input into, monitoring, reviewing and evaluating implementation of the State Plan as required in 45 CFR 1329.17; and
  - h. A process to verify centers for independent living are eligible to sign the State Plan in compliance with 45 CFR 1329.17(d)(2)(iii).
- (2) NCSILC maintains regular communication with the appointing authority to ensure efficiency



and timeliness of the appointment process.

- (3) NCSILC maintains individual training plans for members that adhere to NCSILC Training and Technical Assistance Center's NCSILC training curriculum.
- (4) NCSILC receives public input into the development of the State Plan for Independent Living in accordance with 45 CFR 1329.17(f) ensuring:
  - a. Adequate documentation of the State Plan development process, including but not limited to, a written process setting forth how input will be gathered from the state's centers for independent living and individuals with disabilities throughout the state, and the process for how the information collected is considered.
  - b. All meetings regarding State Plan development and review are open to the public and provides advance notice of such meetings in accordance with existing State and federal laws and 45 CFR 1329.17(f)(2)(i)-(ii);
  - c. Meetings seeking public input regarding the State Plan provides advance notice of such meetings in accordance with existing State and federal laws, and 45 CFR 1329.17(f)(2)(i);
  - d. Public meeting locations, where public input is being taken, are accessible to all people with disabilities, including, but not limited to:
    - i. proximity to public transportation,
    - ii. physical accessibility, and
    - iii. effective communication and accommodations that include auxiliary aids and services, necessary to make the meeting accessible to all people with disabilities.
  - e. Materials available electronically must be 508 compliant and, upon request, available in alternative and accessible format including other commonly spoken languages.
- (5) NCSILC monitors, reviews and evaluates the State Plan in accordance with 45 CFR 1329.15(a)(2) ensuring:
  - a. Timely identification of revisions needed due to any material change in State law, state organization, policy or agency operations that affect the administration of the State Plan approved by the Administration for Community Living.
- (6) NCSILC State Plan resource plan includes:
  - a. Sufficient funds received from:
    - i. Title VII, Part B funds;
      1. If the resource plan includes Title VII, Part B funds, the State Plan provides justification of the percentage of Part B funds to be used if the percentage exceeds 30 percent of Title VII, Part B funds received by the State;
    - ii. Funds for innovation and expansion activities under Sec. 101(a) (18) of the Act, 29 U.S.C. Sec. 721(a)(18), as applicable;
    - iii. Other public and private sources.
  - b. The funds needed to support:
    - i. Staff/personnel;
    - ii. Operating expenses;
    - iii. Council compensation and expenses;
    - iv. Meeting expenses including meeting space, alternate formats, interpreters, and other accommodations;

- v. Resources to attend and/or secure training and conferences for staff and council members and;
- vi. Other costs as appropriate.

**Section 9: Signatures**

The signatures below are of NCSILC chairperson and at least 51 percent of the directors of the centers for independent living listed in section 6.3. These signatures indicate that the North Carolina Statewide Independent Living Center and the centers for independent living in the state agree with and intend to fully implement this SPIL’s content. These signatures also indicate that this SPIL is complete and ready for submission to the Independent Living Administration, Administration for Community Living, U.S. Department of Health and Human Services.

The effective date of this amended SPIL is ~~March 31, 2023~~ October 1, 2023

Ashley Large

Jun 20, 2023

\_\_\_\_\_  
SIGNATURE OF NCSILC CHAIRPERSON

\_\_\_\_\_  
DATE

Ashley Large

\_\_\_\_\_  
NAME OF NCSILC CHAIRPERSON

Signature:



Email: ashley@adanc.org

Signature:



Email: kathie.trotter@dhhs.nc.gov










# NC SILC SPIL EXTENSION-WITH-SIGNATURE S-2020-2024

Final Audit Report

2023-06-21

Created:	2023-06-20
By:	Gloria Garton (ncsilcedgg@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAfOtWvLipMnRyCyLbDA8ta6D8T1SByj0k

## "NC SILC SPIL EXTENSION-WITH-SIGNATURES-2020-2024" History

-  Document created by Gloria Garton (ncsilcedgg@gmail.com)  
2023-06-20 - 2:36:59 PM GMT
-  Document emailed to ashley@adanc.org for signature  
2023-06-20 - 2:41:41 PM GMT
-  Email viewed by ashley@adanc.org  
2023-06-20 - 7:29:55 PM GMT
-  Signer ashley@adanc.org entered name at signing as Ashley Large  
2023-06-20 - 7:32:28 PM GMT
-  Document e-signed by Ashley Large (ashley@adanc.org)  
Signature Date: 2023-06-20 - 7:32:30 PM GMT - Time Source: server
-  Document emailed to Kathie Trotter (kathie.trotter@dhhs.nc.gov) for signature  
2023-06-20 - 7:32:32 PM GMT
-  Email viewed by Kathie Trotter (kathie.trotter@dhhs.nc.gov)  
2023-06-21 - 0:03:17 AM GMT
-  Document e-signed by Kathie Trotter (kathie.trotter@dhhs.nc.gov)  
Signature Date: 2023-06-21 - 0:04:00 AM GMT - Time Source: server
-  Agreement completed.  
2023-06-21 - 0:04:00 AM GMT